

APPLICATION EMAIL

(SALES JOBS - ENTRY LEVEL)

Hello _____,

Please consider my application for _____ role. I had found the open job on _____ and, for your reference, have included a link to the original position on the bottom of this email.

For the past few years, I have been studying {INSERT MAJOR}. While I have been fortunate to do well in my studies, I am looking to begin my career in a sales related role where I could leverage my strong business sense, interpersonal skills and passion for learning.

From the research I have done on {INSERT COMPANY NAME}, I believe the firm to possess a compelling consumer offering as well as have leadership that is conducive to success and personal growth.

Therefore, I have included my resume for your review. Should you have any questions at all, I am more than happy to answer them. Otherwise, thank you for your consideration and I look forward to potentially learning more about the position.

Please find my resume attached.